Job Description: Climate Resilience, Engagement Lead

Location: British Columbia (Remote)
Employment Type: Full-Time
Compensation: $75,000 - $85,000 annual salary
Anticipated Start: February 2024
Eligibility: Canadian citizen, permanent resident, or have a valid work permit

Background

The Pacific Institute for Climate Solutions (PICS) Climate Resilience, Engagement Lead position offers an exceptional opportunity to meaningfully convene diverse experts and contribute to the work of BC’s longstanding climate institute.

PICS is a multi-university institute encompassing the four major research-intensive universities in British Columbia: University of Victoria, University of British Columbia, Simon Fraser University, and the University of Northern British Columbia. Our mandate is to produce leading climate solutions research that is used by decision-makers to mobilize climate knowledge into action.

Position Summary

The Climate Resilience Engagement Lead will support PICS’ community convenings and knowledge mobilization for a project related to emergency management and climate readiness. The successful candidate will work with universities, NGOs, think tanks, Indigenous organizations, industry, municipalities, and other rights and stakeholders in British Columbia. This grant funded position will focus on knowledge co-creation and mobilization through facilitated workshops that bridges diverse ways of knowing within the Province of BC.

This term-position is offered full-time as of February 2024 until March 2025. Remuneration range will be CAD$75-85,000, commensurate with experience.

The Engagement Lead will have experience in conceptualizing and delivering convening workshops that inform research. Using a participatory and collaborative engagement approach, they will have the capacity and experience working across cultural and epistemological backgrounds. The successful candidate will be a big picture thinker, effective and detailed project manager, and someone who must have a strong track record of delivering successful hybrid events (in-person and virtual). They will integrate research and produce workshop summaries for relevant audiences, including government, partners, and communities. Ideally, the candidate will know how to work within a vibrant organizational context that values diverse forms of knowledge spanning the natural, social, and health sciences, as well as Indigenous knowledges and other ways of knowing.
**Key Responsibilities**

The Climate Resilience Engagement Lead position offers an opportunity to organize engagement activities with experts and knowledge holders on climate risks across British Columbia. Reporting to the Project Manager, the Engagement Lead will play a principal role in leading the events for PICS’ grant-based project for the BC Ministry of Emergency Management and Climate Readiness (EMCR). Engagement Lead activities will include, but will not be limited to, the following key responsibilities:

- Leading the external engagement activities outlined in the contribution agreement between PICS and EMCR, the Climate Resilience Engagement Lead will work with the PICS Project Manager, PICS Associate Director of Research and Operations, Government of B.C. staff, and other subject area experts to produce project deliverables that include:
  - Developing agendas for workshops with stakeholders and knowledge holders.
  - Feeding in existing research and knowledge into the session design in collaboration with the PICS Research Lead.
  - Securing venues, catering, transport, and materials for hybrid event facilitation (in-person and virtual connectivity).
  - Designing and delivering expert hazard workshops focused on issues such as fire, flood, sea level rise, extreme heat, and water supply.
  - Develop written summaries of workshops in collaboration with the PICS Research Lead.
  - Develop video summaries of workshops with expert interviews in collaboration with PICS Communications team.

- Collaborating with the Research Lead to support qualitative analysis of data from workshops and engagement activities and development of deliverables (e.g. workshop reports, videos).

- Contributing to the overall Research and Engagement Strategy of the project to ensure cohesive engagement with diverse audiences, including partners, academics, and knowledge holders.

- Ensuring that the engagement process fosters long-term relationships with experts and knowledge holders while aligning with principles outlined in the *Declaration on the Rights of Indigenous Peoples Act*.

**Qualifications and skills**

1. Academic degree(s) from a recognized post-secondary institution, or equivalent life experience, with relevant specialization in one or more of the following knowledge areas: management, climate change, adaptation, public policy, environmental studies, or related disciplines.
2. Expertise in participatory and collaborative engagement processes. Experience may include expert panel processes, coordinating scholarly workshops, and knowledge mobilization efforts.
3. Experience network and relationship building with diverse audiences, including government, non-governmental organizations, academia, and Indigenous knowledge holders.
4. Facilitation practice is trauma-informed and prioritizes cultural safety through consent, co-creation, and review processes.
5. Excellent communication skills in English for both technical and more public facing audiences, ideally, including multi-media skills linked to video and graphic design.
6. Knowledge of BC’s climate change risks and hazards and an appreciation for: community-based and co-developed research; Indigenous and local knowledges; and the policy landscape in BC.
7. Demonstrated leadership and ability to manage event budgets and navigate demands from multiple stakeholders.
8. Collaborative, results-oriented, and independent worker with a passion for convening experts on climate change solutions.
9. Ability to travel (1-3 days/trip) within BC, Canada, and internationally, as needed.
**Additional Details**

PICS is committed to upholding the values of justice, equity, diversity, and intersectionality while also advancing decolonization in our organizational operations and funding approach. We seek meaningful and measurable change in all our activities. We actively encourage applications from equity deserving groups. As PICS is a multi-university institution, our staff work across British Columbia. Candidates must have Canadian citizenship, permanent residency, or a valid work permit. The successful candidate will work remotely in British Columbia.

**How to apply**

Please send a CV and a short cover letter with “Full Name - Engagement Lead” in the subject line of the email and PDF files to carolinemerner@uvic.ca. Applications will be reviewed on a rolling basis until a successful candidate is selected. Anticipated start: February 2024.